

SPACE COAST RUNNERS CLUB, Inc. CHARITABLE DONATIONS CHARTER

PURPOSE and OBJECTIVE

The primary purpose of the Space Coast Runners Club, Inc. (SCR) Charitable Donations Charter is to provide an organizational means to donate to individuals and/or community organizations and events.

The secondary purpose of the SCR Charitable Donations objective is to provide an organizational means of providing college scholarships for Brevard County graduating high school students. Reference the SCR Scholarship Guidelines.

BUDGET

- The SCR Charitable Donations budget shall be projected when determining the SCR Annual Budget for the Fiscal Year (July 1 – June 30).
- As a guideline, no more than 15% of the projected SCR annual membership revenue shall be budgeted for Charitable Donations. This does NOT include the SCR Scholarships.
- Donations are made on a first come first served basis.
- No less than two (2) \$500 scholarship donations shall be budgeted per year.
- No more than \$75 shall be spent per event for flowers, cards, food, etc, for memorials or convalescence for SCR members and/or immediate family members only.
- Donations from SCR Club Owned Races shall be at the discretion of the Race Director(s) with Board approval.

GUIDELINES FOR PROVIDING ASSISTANCE TO ORGANIZATIONS AND INDIVIDUALS

SCR does not make financial contributions, with the exception of academic scholarships.

Contributions will be in the form of merchandise, services, and supplies requested for the benefit of running /walking related programs or events in Brevard County. Preference is given to organizations that are chartered to support and encourage a healthy life style through exercise, physical activity and/or good nutrition. Examples of such causes would be: School Running Groups, Senior Olympics, Special Olympics, etc.

SCR will form an annual Charitable Donation Committee in order to be responsive to donation requests of less than \$100 value. The committee shall be composed of 5 SCR Board Members, to include a minimum of two (2) Executive Officers.

Any donation request over \$100 value will require Board approval. Any donation request in excess of \$100 value must be submitted at least one month in advance of the date of fulfillment, and is limited to submittal and receipt of 1 (one) donation request per year.

Maximum spent per any request and event shall be \$250 annually.

External donation requests shall be submitted to the SCR Board by completing a Donation Request Form (available - <http://www.spacecoastrunners.org/documents.htm>).

SCR donations to organizations and events shall be acknowledged at either the event (ex: announcement, shirt logo, poster) or in a printed circulation (ex: newsletter, entry form).